

Payment related issues:

1. If after the completion of payment process no admission ACKNOWLEDGEMENT receipt (as the case may be) is generated due to any technical error from the side of the payment gateway, the candidate will have to inform the respective bank in writing for getting back amount from the payment gateway to the corresponding bank account. The college has nothing to do under such situation.
2. In case of delayed processing time if a candidate makes double payment and receives receipts for both the payment processes, candidate will have to apply to the college with proper documents (Applicant ID, Application number, transaction ID) to get a refund of the additional amount paid.
3. If the bank, from which the student is paying admission fees, deduct their service charge from the respective fees as per their norm, resulting deposit of an amount less than the applicable fees payable to the college at the time of admission, the balance amount will be displayed as due in the corresponding payment receipt; while the college will claim that due amount from the candidate during her next payment in the college.
4. If a candidate fails to take admission in due time due to technical error she has to inform the college authority immediately through electronic communication with supporting documents to avail the admission opportunity.